

PHOTO  
(2 copies)

# APPLICATION FORM

## Bachelor of Business Administration (BBA) Bachelor of Business Administration (Accelerated Adult Education)

***You must fill in the form digitally, we do not accept handwritten applications.***

### 1. Personal Information

Family Name: \_\_\_\_\_ First name: \_\_\_\_\_

FULL name, as you would like it to appear on all transcripts and your degree:

\_\_\_\_\_

Date of birth (D/M/Y): \_\_\_\_\_ Place of birth (town, country): \_\_\_\_\_ Gender: M  F

Citizenship: \_\_\_\_\_ Marital Status: \_\_\_\_\_

### Permanent / Home address

Street, number: \_\_\_\_\_

City: \_\_\_\_\_ Postal code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Local / Swiss address

Street, number: \_\_\_\_\_

City: \_\_\_\_\_ Postal code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Work address (if applicable)

Name of employer: \_\_\_\_\_ Current position: \_\_\_\_\_

Street, number: \_\_\_\_\_

City: \_\_\_\_\_ Postal code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please send all correspondence to:**  My permanent / home address  My local / Swiss address  
 My work address

### When will you start your studies at SBS?

Year: \_\_\_\_\_ Month:  September  February

### Which major are you applying for?

International Management

Marketing

Entrepreneurship

Accelerated Adult Education, BBA(AAE)

**2. Education**

High school: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

In which year did you obtain your diploma? \_\_\_\_\_ University: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

Degree obtained: \_\_\_\_\_

**3. What are your long-term career objectives? (Please write a short essay)**

**Regarding the essay, please do not hesitate to attach an additional paper onto the Application form.**

**4. Is an organization or a public institution going to sponsor your studies at SBS?  yes  no**

If yes, what is the name of the organization or public institution? \_\_\_\_\_

Name of contact person or representative within sponsoring organization: \_\_\_\_\_

Phone/fax details of contact person or representative: Phone \_\_\_\_\_ Fax \_\_\_\_\_

**5. How did you first learn about SBS Swiss Business School?**

\_\_\_\_\_

**6. Documents to be submitted along with this application form:**

1. Complete Application form
2. Complete Curriculum Vitae (only required for applicants to the AAE program)
3. Copy of high school diploma
4. Official academic transcripts from a high school
5. Application fee of 100 Swiss francs (non-refundable)
6. Two reference letters (only required for applicants to the AAE program)
7. SAT scores (if applicable).
8. Copy of Swiss Resident permit

**7. Certification**

I understand and accept the terms that govern the admission procedure and participation in the BBA program at SBS Swiss Business School. I certify that all the above information is correct to the best of my knowledge.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_