



PHOTO  
(2 copies)

# Application for Admission

## Master of Business Administration (MBA)

**You must fill in the form digitally. We do not accept handwritten applications.**

### 1. Personal Data

Family name: \_\_\_\_\_ First name: \_\_\_\_\_

FULL name, as you would like it to appear on all transcripts and your degree:

Date of birth (D/M/Y): \_\_\_\_\_ Place of birth (town, country): \_\_\_\_\_ Gender: M  F

Nationality: \_\_\_\_\_

Marital Status: \_\_\_\_\_

### Residence Address

Street, number: \_\_\_\_\_

Postal code: \_\_\_\_\_ City: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Business Address

Name of employer: \_\_\_\_\_

Title or position \_\_\_\_\_ Department: \_\_\_\_\_

Street, number: \_\_\_\_\_

Postal code: \_\_\_\_\_ City: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Full time or part time: \_\_\_\_\_

Will your employer sponsor you? Yes  No

Future correspondence should be mailed to my: residence address  business address

### When do you plan to start the program?

Year: \_\_\_\_\_ Month: \_\_\_\_\_

### Which major are you applying for (please check box)?

#### MBA program majors:

- |  |  |
|--|--|
| <input type="checkbox"/> International Management  | <input type="checkbox"/> Executive MBA program                             |
| <input type="checkbox"/> Marketing                 | <input type="checkbox"/> Flex MBA program                                  |
| <input type="checkbox"/> Global Finance & Banking  | <input type="checkbox"/> online MBA (please choose a specialization/major) |
| <input type="checkbox"/> Entrepreneurship          |  |
| <input type="checkbox"/> Human Resource Management |  |

### 2. Education

University attended: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

Degree obtained: \_\_\_\_\_ Major \_\_\_\_\_

Grade Point Average \_\_\_\_\_

Further degrees and certificates:

Is English your first language?  Yes  No If not, what is? \_\_\_\_\_

### 3. Employment

Please describe current relevant job responsibilities and career path (if needed, please attach any other information):

Please describe past relevant job responsibilities:

Leadership Skills:

### 4. Other information

How did you first learn about SBS?

- MBA Forum, please specify: \_\_\_\_\_
- Educational guide: \_\_\_\_\_
- Press article: Which publication? \_\_\_\_\_
- Internet, please specify website: \_\_\_\_\_
- Press advertisement, please specify publication: \_\_\_\_\_
- Personal recommendation: \_\_\_\_\_
- Other, please specify: \_\_\_\_\_

### 5. Application documents to be submitted

1. Application form
2. Curriculum Vitae, including current/previous professional experience
3. Copy(s) of degree(s)
4. Official academic transcripts
5. Application fee of SFr. 150.--
6. Two reference letters
7. Two passport-sized photographs

### 6. Certification

I hereby apply for admission to the MBA program at SBS Swiss Business School. I understand and accept the conditions, rules and regulations of the School that govern the admission procedure. I certify that all the above information is correct to the best of my knowledge.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**This application package should be sent to: Registrar's Office (see address on first page)**

#### For administration use only

Admission is  granted  not granted Date: \_\_\_\_\_

Signature of admissions officer: \_\_\_\_\_